

LWC Safety Committee Minutes for 01-Nov-2025

(Note: This is the revised Otter AI version of the minutes based on its "Summary". Any additional information or clarifications that were not part of the meeting but added by the recorder are indicated with red italics.)

Called to Order: 0930 PST

Attendees: Bill Albright, Paul Caldron, Molly Dumas (BoD Liaison), Shirley Pease, Ken Williams, Michael Tomlinson (*recorder*)

The LWC SafCom meeting on November 1, 2025, covered several key points. Bill Albright discussed the challenges of radio communication between Little Whale Cove and The Valley, including the use of repeaters and Meshtastic nodes. Michael Tomlinson highlighted the need for GMRS-certified radios for ICS members and the potential of a Uniden digital trunking scanner. The board approved the increase of escrow fees and discussed electric upgrades at Crow's Nest. The team agreed to use Channel 17 for ICS communications and to follow up on the privacy code. The next radio poll is scheduled for December 6, and the next safety meeting for January 3, 2026.

Action Items

- **[C]** Follow up with Anne about who is leading the Crow's Nest electrical upgrade project and confirm next steps for getting new electrician proposals and mounting an external antenna *[refer to attached email]*
- **[P]** Ask David and Anne for possible dates and details for the Forest Management / Safety / Architectural wildland-fire-prevention presentation planned for 2026
- **[C]** Send the radio-equipment inventory list to John Penrod so the equipment can be recorded in the reserves/assets inventory *[refer to attached inventory]*
- **[C]** Contact Lincoln County Emergency Management (Susan Trachsel and Samantha Buckley) to confirm whether the Rapid Needs Assessment and related data-collection forms from 2022 are still current *[refer to attached email and forms]*
- **[P]** Talk with Paul and Cheryl and schedule a Zoom ICS meeting (target November or December) to review and decide which assessment/communication forms the ICS will adopt and to plan any needed training

- [P] Share the 'Beyond Ham Radio' presentation (PowerPoint) and make it available for the community and prepare to present it (prefer Zoom and record) for the planned outreach event
- [P] Continue investigating radio connectivity options (repeaters and Meshtastic nodes) to improve communications along the coast and, if possible, across the Coast Range and report findings/next steps
- [C] Follow up with the board about orientation for new board members and request that board members attend monthly radio polls / add radio-poll participation to the executive planning meeting agenda *[refer to Anne's memo to the new board members]*

C = Completed, **P** = Pending

Outline

Review and Adoption of Minutes

- Molly Dumas introduced herself as the liaison to the board and facilitator for the meeting.
- Bill Albright moved to adopt the previous meeting minutes.
- Molly Dumas confirmed the adoption of the minutes.

Radio Communication with Other Oregon Locations

- Bill Albright discussed a meeting with Earl Rother about the need for radio communication between Little Whale Cove and other locations in Oregon including Earl's second home in Pendleton.
- Bill Albright explained the challenges of radio communication across the Coast Range *[and the Cascades, for that matter]* due to line-of-sight issues.
- Michael Tomlinson and Bill Albright mentioned the use of repeaters and EchoLink for communication; the latter requires a working internet.
- Bill Albright and Michael Tomlinson discussed the potential use of Meshtastic nodes for text communication over radio waves.

Electric Upgrades at Crow's Nest

- Molly Dumas reported on the board's approval of increased escrow fees to cover a pair of walkie talkies for each new incoming resident.

- Bill Albright mentioned the need for electrical upgrades at Crow's Nest, including new proposals from electricians. *[Refer to action item above and attachments]*
- Molly Dumas and Bill Albright discussed the need for an antenna at Com Center (Crow's Nest). *[Refer to action item above and attachments]*
- Michael Tomlinson emphasized the importance of having power at Crow's Nest for the scanner, PC, and other equipment.

Wildland Fire Prevention Presentation

- Molly Dumas mentioned a proposal for a wildland fire prevention event in 2026.
- Molly Dumas will follow up with David and Anne for updates on the event.
- Molly Dumas introduced new business items, including an inventory of radio equipment.

Inventory of Radio Equipment

- Michael Tomlinson and Bill Albright discussed the inventory of radio equipment at Crow's Nest.
- Bill Albright and Michael Tomlinson discussed the movement of equipment to Crow's Nest, particularly the ham radio and scanner.
- Molly Dumas suggested sending the inventory to John Penrod for the reserve's assets. Michael Tomlinson will send the inventory to John Penrod. *[Refer to action item above]*

Michael Tomlinson's Presentation on "Beyond Ham Radio"

- Michael Tomlinson discussed his presentation on "Beyond Ham Radio" and, through Zoom, its potential for recording and answering questions.
- Molly Dumas suggested incorporating the presentation into an upcoming event.
- Bill Albright and Michael Tomlinson agreed on the benefits of recording the presentation.

Great Oregon Shakeout and Radio Transmission

- Molly Dumas recapped the Great Oregon Shakeout and the importance of initial information sharing.
- Bill Albright and Michael Tomlinson discussed the need for a process to gather information during emergencies.

- Michael Tomlinson mentioned the use of the *Rapid Needs Assessment Form* and the need for training on their use.
- Molly Dumas suggested using the ICS 201 form for incident command. *[Refer to attached form included with the Lincoln County RNA (Rapid Needs Assessment Form) and ISNAP]*

Proposal to Adopt Alternate GMRS Channel 17 Program

- Bill Albright discussed the proposal to adopt the alternate GMRS Channel 17 program with a privacy code for ICS communications.
- Molly Dumas and Michael Tomlinson discussed the challenges of programming radios and the need for GMRS-certified radios.
- Paul Caldron expressed concerns about keeping up with technology and the need for simple, durable solutions.
- Molly Dumas suggested sticking with Channel 17 for now and working on the privacy code later.

Uniden Digital Trunking Scanner

- Michael Tomlinson discussed the Uniden digital trunking scanner and its potential benefits.
- Michael Tomlinson mentioned the need to get the scanner up to Crow's Nest for better functionality.
- Molly Dumas suggested following up on the proposal for the scanner's installation.

Orientation of Board Members and Radio Poll Summary

- Molly Dumas mentioned Anne's plan to work with new board members in November.
- Bill Albright noted the importance of board members participating in radio polls.
- Bill Albright provided a summary of the November 1 radio poll, including the number of respondents and key points.

Final Discussions and Next Steps

- Bill Albright discussed issues with accessing the Rec Center before 8 AM using certain fobs.

- Molly Dumas and Bill Albright discussed the need for banisters in the Crow's Nest. *[This work has been completed – thank you Pat Hossle]*
- Michael Tomlinson mentioned the presence of a Baofeng UV-5G radio at Crow's Nest that on loan from him to Molly, our PIO. Molly will retrieve this radio.
- Molly Dumas and Bill Albright discussed the **next radio poll and safety meeting dates which will be held at 0900 and 0930, respectively, on January 3, 2026.**

Adjourned: 1025 PST



Michael Tomlinson <michael.s.tomlinson@gmail.com>

Fwd: LWC electrical quotes

1 message

Bill Albright <albrigw@gmail.com>

Mon, Dec 22, 2025 at 9:16 AM

To: LWC Safety Committee <michael.s.tomlinson@gmail.com>

FYI

Sent from my iPhone

Begin forwarded message:

From: Justin Mena <justin@greenlightor.com>

Date: December 22, 2025 at 6:35:04 AM PST

To: Paul Banas <PBanas@bellsouth.net>

Cc: Dena Patterson <dena@lwcha.org>, Eric Sherman <eric@greenlightor.com>, Pat Hossle <pat@lwcha.org>, Bill Albright <albrigw@gmail.com>

Subject: Re: LWC electrical quotes

Thank you for the opportunity. We will look into scheduling and let you know when we can get started ASAP.

Justin Mena
Green Light Electrical Construction and Testing Inc.
(541) 992-1903

On Sun, Dec 21, 2025, 10:37 AM Paul Banas <pbanas@bellsouth.net> wrote:
Justin,

The LWCHA Board met on 20 December and approved five of your six quotes. We are deferring the "generator transfer switch/subpanel" task for the time being.

Please note that each of the five approved quotes must be accounted for and billed separately, as they will be paid from separate accounts. The antenna installation task should be the last task accomplished, as we are still waiting on a replacement window in the Crow's Nest.

Contact our Community Manager Dena regarding scheduling and access to the Rec Center. And of course, we would like the work to be done as soon as possible.

Thanks for your patience, and we look forward to working with Green Light.

Happy Holidays,
Paul Banas
President, LWCHA

On Tuesday, November 18, 2025 at 09:25:36 AM GMT-8, Justin Mena <justin@greenlightor.com> wrote:

I have attached (6) quotes as well as documents required by the Construction Contractors Board. Please let us know if you have any questions. If you wish to proceed please sign and return the quote/quotes, and we'll schedule the work ASAP. Thanks for the opportunity.

Justin Mena
Green Light Electrical Construction and Testing Inc.
(541) 992-1903

CRS Inventory -9/16/25 Albright/Tomlinson

CATEGORY	ITEM	MODEL #	QTY	UNIT VALUE*	TOTAL	LOCATION
RADIO	Wouxon 20-watt GMRS transceiver	KG-XS20G	1	\$180.00	\$180.00	Crow's Nest
ACCESSORIES	Programming Cable - Wouxon 20-watt GMRS transceiver		1	\$50.00	\$50.00	Crow's Nest
RADIO	Yaesu 50-watt VHF/UHF HAM transceiver	FT-8800R	1	\$280.00	\$280.00	Crow's Nest
RADIO	STANDARD HORIZON Marine transceiver	HX890	1	\$290.00	\$290.00	Crow's Nest
SCANNER	Uniden Trunking Scanner	BCD996P2	1	\$400.00	\$400.00	Mike's House
ANTENNA	Wouxun 31 1/2' GMRS Antenna	ANO-050G	1	\$40.00	\$40.00	Crow's Nest
ANTENNA	Diamond VHF/UHF Antenna	X50A	1	\$124.00	\$124.00	Crow's Nest
ANTENNA	Diamond VHF/UHF Antenna	X50A	1	\$124.00	\$124.00	Gate House
POWER STATION	Jackery 1070-Watt hour power bank	Explorer 1000	2	\$938.00	\$1,876.00	Crow's Nest
ANTENNA STAND	Projector Tripod Stand for Antenna & Ground Plane		1	\$46.00	\$46.00	Crow's Nest
FAN & LIGHT	40-Ah Rechargeable Fan (with Light)		1	\$104.00	\$104.00	Crow's Nest
HEATER	Vornado Space Heater/Fan (small)		1	\$32.00	\$32.00	Crow's Nest
LANTERN	Rechargeable EVER 1000-LM LED Camping Lantern (2 pk)		1	\$44.00	\$44.00	Crow's Nest
WHITE BOARD	H-Qprobd Magnetic White Board Dry Erase 4' X 3'		1	\$73.00	\$73.00	Crow's Nest
WHITE BOARD	INNOVART Enclosed Magnetic White Board 28"x26"		1	\$70.00	\$70.00	???
BOARD ACCESSORIES	Colored Magnetic Pins (3 X 16), Magnetic Labels, etc.		Asstd	\$36.00	\$36.00	Crow's Nest
MAP	Large Magnetic Map of LWC Safety Areas		1	\$40.00	\$40.00	Crow's Nest
		TOTAL		\$2,871.00	\$3,809.00	
	* Estimated replacement values based on current on-line cost					



Michael Tomlinson <michael.s.tomlinson@gmail.com>

Re: Lincoln County Emergency Forms

1 message

Samantha Buckley <sbuckley@co.lincoln.or.us>

Wed, Nov 5, 2025 at 9:37 AM

To: Michael Tomlinson <michael.s.tomlinson@gmail.com>, Susan Trachsel <strachsel@co.lincoln.or.us>

Cc: Anne Bradley <abradley342@yahoo.com>, Bill Albright <albrigw@gmail.com>, Molly Dumas <mddumas1@gmail.com>, Paul Banas <pbanas@bellsouth.net>

Good morning, Michael,

Thank you for making sure everyone is on the same page at LWC. Really appreciate it! There have not been any changes to the Rapid Needs Assessment, so you have the most updated copy. You are correct that it would be used by CERT personnel to collect data during a catastrophic event. I am glad you were able to modify the form to better meet your needs! That is excellent.

We haven't used the ISNAP form since I've been here, but a quick review of it shows me that it can be used in the way you've described. It would be beneficial to connect with your local Depoe Bay EOC and see if this form will also work for them. They may have a different format that they would like used. But I would say this is an excellent place to start for your planning purposes.

We will likely review and update some of the forms in the coming year when we have a little more time. This year, our primary focus has been on updating the Natural Hazards Mitigation Plan and the Emergency Operations Plan.

If you have any additional question, please don't hesitate to reach out.

Best,

Sam



Samantha Buckley (she/her)

Lincoln County Sheriff's Office

Emergency Manager

Phone 541-265-0657 | Cell 541-270-4945

sbuckley@co.lincoln.or.us

www.lincolncountysheriff.net

251 W. Olive St., Newport, OR 97365



[Lincoln Alerts](#)

From: Michael Tomlinson <michael.s.tomlinson@gmail.com>

Sent: Saturday, November 1, 2025 2:41 PM

To: Samantha Buckley <sbuckley@co.lincoln.or.us>; Susan Trachsel <strachsel@co.lincoln.or.us>

Cc: Anne Bradley <abradley342@yahoo.com>; Bill Albright <albrigw@gmail.com>; Molly Dumas <mddumas1@gmail.com>; Paul Banas <pbanas@bellsouth.net>

Subject: Lincoln County Emergency Forms

Samantha & Susan,

The Little Whale Cove (LWC) Safety Committee held its bimonthly meeting today and questions arose regarding forms that were originally generated for the CR22 (Cascadia Rising 2022) exercise.

The forms and instructions in question are:

1. *Rapid Needs Assessment Form* (Revised: 05.18.22)
2. *Incident Snapshot for Local Jurisdictions (ISNAP)* (DRAFT 05.26.22)
3. *EOC Form Instructions – Lincoln County, Oregon / ISNAP - Incident Snapshot for Local Jurisdictions for Catastrophic Events* (DRAFT 05.26.22)

I attached copies of these forms and instructions to this email.

It is my understanding that Form #1 would be used by CERT personnel or, in our case, Safety Captains, to collect data during catastrophic events (e.g., XXL Cascadia earthquake & tsunami) that result in significant damage to structures and infrastructure (i.e., utilities, roads, etc.). About 1 week after CR22, I contacted Jenny Demaris about this form and she confirmed that it is (or at least was) the correct form for data collection. In 2022, I did take the liberty of modifying the form somewhat so we could print it out on legal-sized (8½ x 14-inch) paper thereby giving our Safety Captains a little more space for recording data. I attached this modified form as well.

I am guessing that Form #2 would be used by our Incident Commander to summarize the data collected by our Safety Captains and pass this summary onto the Depoe Bay EOC, in our case.

Can you tell me if these forms are still the correct forms and, if not, can you provide us with updated or replacement forms?

Thank you.

Michael S. Tomlinson
Coastal Oceanographer (Retired, but looking for interesting volunteer opportunities in marine science!)
Depoe Bay, Oregon

928-266-2236 (cell phone - voice & text)

michael.s.tomlinson@gmail.com (e-mail address)

mtomlins@hawaii.edu (alternative e-mail address)

Academia.edu: <https://leetappz.academia.edu/MichaelTomlinson>

ResearchGate: https://www.researchgate.net/profile/Michael_Tomlinson5

LinkedIn: <https://www.linkedin.com/in/tomlinsonmichael>

Rapid Needs Assessment Form <i>(refer to footnotes for codes)</i>			Person Reporting:										Contact #:						Agency:							
Date/Time:			Person Receiving:										Contact #:						Page _____ of _____							
Reporting Jurisdiction & Area:			Dwelling Units S, MF #/ MH	Burning	Out	Gas	Water	Electrical	Chemical	Habitable	Affected	Minor Damage	Major Damage	Destroyed	Inaccessible	TOTAL	Uninjured/Green	Yellow	Red	Black	Trapped	Needs Shelter	Road Access	In Comments, add any special notes. - Medical (oxygen, bedridden, special meds, etc.) - Animal concerns (dog, snake, livestock, etc.) - Suspicious behavior (weapons, other) - Any RESOURCES available		
	Time (24-hr) hhmm	Location/Address	S # M	Fire X		Hazards O, L, S, W				Structures X						# of People									C B D	Comments/Special Needs & Resources (e.g., generators, fuel, solar panels, drones, trauma kits, water filtration kits, tarps, extraction tools, etc.)
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W		X	
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		TOTALS																								

Dwelling Units: Single family, Multiple Family (# of units), Mobile Home
Hazards: Service Off, Leak, Spill, Wires Down

Structure Damage: Habitable can include some damage, Affected - books off the shelves. Minor - <30 days to repair. Maior - > 30 days to repair, Destroyed - off foundation, pancaked

CERT Triage Colors: Yellow, Red, Black -----

Black

Expectant

Pain medication only, until death

Red

Immediate

Life-threatening injuries

Yellow

Delayed

Non-life-threatening injuries

Green

Minimal

Minor injuries

Road Access: Clear, Blocked (tree or rubble), Damaged (washout, landslide, cave-in)

INCIDENT SNAPSHOT FOR LOCAL JURISDICTIONS (ISNAP)

1. Incident Name:	2. Incident Number: Local# / OER's#	3. Report Date/Time
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4. Report Version (check one box): <input type="checkbox"/> Initial <input type="checkbox"/> Update <input type="checkbox"/> Final 4.A Report #:	5. Jurisdiction/Agency Name:	6. Incident Start - Date: Time:
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7. Local Area Government Assessment	A. Incident Type (Cause):
B. <input type="checkbox"/> Emergency Ops. Center in Place C. <input type="checkbox"/> Emergency Declaration in Place	D. <input type="checkbox"/> Line of Succession Invoked – Lead Policy Rep Name: E. <input type="checkbox"/> Delegation of Auth. in Place, Delegated to/Purpose:

8. Public Status Summary:	8.01 # New This Report	8.02 Total Incident #	9. Responder Status Summary:	9.01 # New This Report	9.02. Total Incident #
A. Fatalities			A. Fatalities		
B. With Injuries/Illness			B. With Injuries/Illness		
C. Trapped/In Need of Rescue			C. Trapped/In Need of Rescue		
D. Missing/Unaccounted For			D. Missing/Unaccounted for		
E. Need Sheltering			E. Available to Assist w/Response		
F. Sheltering in Place			F. Providing Sheltering for Responder Family Members		
G. In Temporary Shelters					

Structural & Infrastructure Assessment			Status:	Grey– Unknown	Green– Stable	Yellow– Stabilizing	Red– Unstable
Structure Type	10.01. # In Community	10.02. #or% Threatened	10.03. #or% Damaged	10.04. #or% Destroyed	10.05 Status Color	10.06 Est. Time Restoration	
A. Single Residences							
B. Multi-Family Units							
C. Hotels/Motels							
D. Commercial Properties							
E. Grocery Retail							
F. Pharmacies							
G. Gov’t Buildings							
H. Schools							
I. Ambulance							
J. Dispatch Centers							
K. Fire Stations							
L. Police Stations							
M. Hospitals							
N. Healthcare, Other							

INCIDENT SNAPSHOT FOR LOCAL JURISDICTIONS (ISNAP)

1. Incident Name:	2. Incident Number: Local# / OER's#	3. Report Date/Time
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Infrastructure Type	11.01. # In Community	11.02. #or% Threatened	11.03. #or% Damaged	11.04. #or% Destroyed	11.05 Status Color	11.06 Est. Time Restoration
A. Airports						
B. Marine Ports						
C. Railways						
D. Roads, Primary						
E. Comm's - Cellular						
F. Comm's – Landlines						
G. Comms - Public Safety Radios						
M. Fuel stations						
H. Internet (Fiber)						
I. Water Treatment						
J. Sewer Service						
K. Power Systems						
L. Natural Gas						

12. Community Service Centers/Stations Status - Established in Community						
Service/Center Description	12.01 None Established	12.02 # In Development	12.03 # Pending Resources	12.04 # Active	12.05 # Demobilized	12.06 Additional Information
A. Fatality Mgmt.						
B. Food						
C. Fuel						
D. Hygiene						
E. Medical						
F. Public Info						
J. Shelter – Animals						
K. Shelter – Public Standard						
L. Shelter – Medical Fragile						
H. Supplies						
I. Water						

Prepared By:	Transmitted by:	Transcribed by:
12.01 Name:	13.01 Name/Radio #:	14.01 Name/Radio #:
12.02 Position:	13.02 Transmitted Via – Sat Phone/Radio:	
12.03 Date/Time:	13.03 Date/Time:	14.02 Date/Time:

INCIDENT BRIEFING (ICS 201)

1. Incident Name:	2. Incident Number:	3. Date/Time Initiated: Date: _____ Time: _____
4. Map/Sketch (include sketch, showing the total area of operations, the incident site/area, impacted and threatened areas, overflight results, trajectories, impacted shorelines, or other graphics depicting situational status and resource assignment): 		
5. Situation Summary and Health and Safety Briefing (for briefings or transfer of command): Recognize potential incident Health and Safety Hazards and develop necessary measures (remove hazard, provide personal protective equipment, warn people of the hazard) to protect responders from those hazards. 		
6. Prepared by: Name: _____ Position/Title: _____ Signature: _____		
ICS 201, Page 1		Date/Time: _____

INCIDENT BRIEFING (ICS 201)

[illegible]

INCIDENT BRIEFING (ICS 201)

1. Incident Name:	2. Incident Number:	3. Date/Time Initiated: Date: _____ Time: _____
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9. Current Organization (fill in additional organization as appropriate):

Incident Commander(s)

Liaison Officer

Safety Officer

Public Information Officer

Operations Section Chief

Planning Section Chief

Logistics Section Chief

Finance/Admin Section Chief

6. Prepared by: Name: _____ Position/Title: _____ Signature: _____

ICS 201, Page 3

Date/Time: _____

INCIDENT BRIEFING (ICS 201)

1. Incident Name:		2. Incident Number:		3. Date/Time Initiated: Date: Time:	
10. Resource Summary:					
Resource	Resource Identifier	Date/Time Ordered	ETA	Arrived	Notes (location/assignment/status)
				<input type="checkbox"/>	
				<input type="checkbox"/>	
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6. Prepared by: Name: _____ Position/Title: _____ Signature: _____					
ICS 201, Page 4		Date/Time: _____			

ICS 201

Incident Briefing

Purpose. The Incident Briefing (ICS 201) provides the Incident Commander (and the Command and General Staffs) with basic information regarding the incident situation and the resources allocated to the incident. In addition to a briefing document, the ICS 201 also serves as an initial action worksheet. It serves as a permanent record of the initial response to the incident.

Preparation. The briefing form is prepared by the Incident Commander for presentation to the incoming Incident Commander along with a more detailed oral briefing.

Distribution. Ideally, the ICS 201 is duplicated and distributed before the initial briefing of the Command and General Staffs or other responders as appropriate. The "Map/Sketch" and "Current and Planned Actions, Strategies, and Tactics" sections (pages 1–2) of the briefing form are given to the Situation Unit, while the "Current Organization" and "Resource Summary" sections (pages 3–4) are given to the Resources Unit.

Notes:

- The ICS 201 can serve as part of the initial Incident Action Plan (IAP).
- If additional pages are needed for any form page, use a blank ICS 201 and repaginate as needed.

Block Number	Block Title	Instructions
1	Incident Name	Enter the name assigned to the incident.
2	Incident Number	Enter the number assigned to the incident.
3	Date/Time Initiated <ul style="list-style-type: none">• Date, Time	Enter date initiated (month/day/year) and time initiated (using the 24-hour clock).
4	Map/Sketch (include sketch, showing the total area of operations, the incident site/area, impacted and threatened areas, overflight results, trajectories, impacted shorelines, or other graphics depicting situational status and resource assignment)	Show perimeter and other graphics depicting situational status, resource assignments, incident facilities, and other special information on a map/sketch or with attached maps. Utilize commonly accepted ICS map symbology. If specific geospatial reference points are needed about the incident's location or area outside the ICS organization at the incident, that information should be submitted on the Incident Status Summary (ICS 209). North should be at the top of page unless noted otherwise.
5	Situation Summary and Health and Safety Briefing (for briefings or transfer of command): Recognize potential incident Health and Safety Hazards and develop necessary measures (remove hazard, provide personal protective equipment, warn people of the hazard) to protect responders from those hazards.	Self-explanatory.
6	Prepared by <ul style="list-style-type: none">• Name• Position/Title• Signature• Date/Time	Enter the name, ICS position/title, and signature of the person preparing the form. Enter date (month/day/year) and time prepared (24-hour clock).
7	Current and Planned Objectives	Enter the objectives used on the incident and note any specific problem areas.

Block Number	Block Title	Instructions
8	Current and Planned Actions, Strategies, and Tactics <ul style="list-style-type: none"> Time Actions 	Enter the current and planned actions, strategies, and tactics and time they may or did occur to attain the objectives. If additional pages are needed, use a blank sheet or another ICS 201 (Page 2), and adjust page numbers accordingly.
9	Current Organization (fill in additional organization as appropriate) <ul style="list-style-type: none"> Incident Commander(s) Liaison Officer Safety Officer Public Information Officer Planning Section Chief Operations Section Chief Finance/Administration Section Chief Logistics Section Chief 	<ul style="list-style-type: none"> Enter on the organization chart the names of the individuals assigned to each position. Modify the chart as necessary, and add any lines/spaces needed for Command Staff Assistants, Agency Representatives, and the organization of each of the General Staff Sections. If Unified Command is being used, split the Incident Commander box. Indicate agency for each of the Incident Commanders listed if Unified Command is being used.
10	Resource Summary	Enter the following information about the resources allocated to the incident. If additional pages are needed, use a blank sheet or another ICS 201 (Page 4), and adjust page numbers accordingly.
	<ul style="list-style-type: none"> Resource 	Enter the number and appropriate category, kind, or type of resource ordered.
	<ul style="list-style-type: none"> Resource Identifier 	Enter the relevant agency designator and/or resource designator (if any).
	<ul style="list-style-type: none"> Date/Time Ordered 	Enter the date (month/day/year) and time (24-hour clock) the resource was ordered.
	<ul style="list-style-type: none"> ETA 	Enter the estimated time of arrival (ETA) to the incident (use 24-hour clock).
	<ul style="list-style-type: none"> Arrived 	Enter an "X" or a checkmark upon arrival to the incident.
	<ul style="list-style-type: none"> Notes (location/assignment/status) 	Enter notes such as the assigned location of the resource and/or the actual assignment and status.

Good morning, Judith and Mark,

Thank you for serving on the LWC Board of Directors, After you have time to settle in to your new role, I would like to talk with you about the Safety Committee's programs, goals and resources.

The Safety Committee makes a significant contribution to the culture of LWC by providing educational and outreach programs to our residents to help them prepare to be self-reliant in emergency situations such as a power outage, residential or wildland fire, earthquake or tsunami.

We encourage all residents to stockpile 4-6 weeks of nonperishable food, water and other supplies, buy and practice using a two way radio, and in an emergency to listen to Channel 15 on their radio and "Shelter in Place" unless instructed to do otherwise.

Several factors have made a significant difference in the effectiveness of the SC recently, per its [annual report to the Board](#).

- The consistent and public support and funding we have received from the Board
- Expanding the capability of our Community Radio Service (CRS) communications system, both internally and externally, to receive and disseminate information
- Developing an [Emergency Preparedness \(EP\) webpage](#) with links to resources, upcoming events and past programs and activities
- Establishing an Incident Command System which established the framework and protocols to prepare for, manage and recover from emergency situations
- Conducting a series of Table Top Exercises (TTX) to practice various emergency scenarios
- Expanding our EP network beyond LWC to coordinate with Lincoln County Emergency Management, and the City of Depoe Bay's
 - Emergency Operations Center (EOC)
 - Emergency Preparedness Committee (Randy Kollars, member)
 - City Council (Joe Cannon, member)

We encourage all Board members to [buy a two-way radio](#) and participate in the radio poll the first Saturday of each month, when possible. That simple action reinforces to the members of the Safety Committee that we

are not working in isolation, and models to residents that Board members believe that our programs and activities are relevant.

We look forward to showing you the Safety Operations Center (SOC) on the second floor of the Rec Center and the Crow's Nest Com Center on the 3rd floor. We will be interested to hear your perspective as a resident and new Board member of ways the Safety Committee can improve the effectiveness of its programs and services.

Again, thank you for serving on the LWC Board,

Anne Bradley

LWC Safety Committee Chair
Text: 610-701-9239