

LWC Safety Committee Minutes for 03-Jan-2026

(Note: This is the revised Otter AI version of the minutes based on its "Summary". Any additional information or clarifications that were not part of the meeting but added by the recorder are indicated with red italics.)

Called to Order: 0934 PST

Attendees: Bill Albright, Vicki Berchou, Anne Bradley (Chair), Paul Caldron, Patricia Koonce, Molly Dumas (BoD Liaison), Chuck Duncan, Randy Kollars, Chris Lodge, Shirley Pease, Mike Ramos, Ken Williams, Michael Tomlinson (*recorder*)

Transcript

<https://otter.ai/u/mtG83klcB0-mIHDKxurjL-19Kwc?view=summary>

The meeting discussed the effectiveness of the December 6 power outage workshop, which had good participation but noted the challenge of engaging more residents. The board approved upgrades to the Crow's Nest for improved radio communication, including receptacles and antenna installations. The team is exploring the use of Meshtastic devices for emergency communication. The Safety Committee is reviewing the Rapid Needs Assessment and ICS forms to determine their suitability for use. The Depoe Bay Emergency Preparedness Committee is working on establishing caches for isolated areas. The next routine radio poll is scheduled for February 7, and the next Safety Committee meeting is on March 7.

Action Items

- [✓] Set a date with Patricia to hold a radio programming session at the Rec Center, program compatible ham radios (using CHIRP where possible), and announce the session to ICS members so they can bring radios
- [✓] Schedule and convene an ICS meeting in February to review and decide which assessment/ICS or ISNAP forms to use (include Cheryl and other ICS members)
- [] Update the *Safety Captains Manual* over the next couple months and obtain the resident/gate-house spreadsheet to refresh captain assignments and contact tables
- [] Create formatted tables from the gate-house spreadsheet to support the *Safety Captains Manual* update (prepare tables for Bill to integrate)
- [✓] Contact Eric Sherman and consult with radio-club experts (e.g., Daron Wilson, Mike Eastman) about antenna grounding and whether the new grounding bar and lightning arrestors meet requirements for external antennas

- [] Provide periodic updates to the Safety Committee about ACS activities and relevant ACS meeting outcomes
- [✓] Include the Amazon link for the SenseCAP T1000-E® Meshtastic devices (with the Safety Committee meeting minutes - https://www.amazon.com/SenseCAP-Card-Tracker-T1000-Meshtastic/dp/B0DJ6KGXKB/ref=sr_1_1_pp?crid=1UORWQHXCCKG0&dib=eyJ2ljojMSJ9.xfrga_P5aUoSTsMQnD8kP9pCe5Cjehf_9OXdr6iKQ-rIsM7-2ECJNlowp-RRzB_DqtFm5WdYLI5y8h-h1htQKXs7c-N3UlbBouqKr98d6nHuneVUTVcVfwioRQ5lvplTN4KMBX_NOH5ofdk3pLYZ4hqjB530Z3q6y4bvWtR2ZYJdFDpR_3XdshDUBxEZPDeAKiSanwFHIDtVk0irRjm4iVsyexefv3L8fG571aK4KE.z24wulNtUocWkIRT40cHPlaT1VPGkllvC_cz50T39_8&dib_tag=se&keywords=sensecap%2Bt1000-e&qid=1772551936&sprefix=sensecap%2Caps%2C207&sr=8-1&th=1)
- [] Meet separately with Anne (and Randy if available) to finalize the Welcome-Committee magnet design and moving the magnet order forward (include QR code linking to emergency preparedness webpage)
- [✓] Attend and present a five-minute update about the Safety Committee (programs and stockroom/Crow's Nest status) at the next boards for IPHCA and Meadow Homes in January and coordinate attendance with board liaisons
- [✓] Request updated resident area/safety-area information from Gatehouse staff (Dena or Michelle) and coordinate providing that data for the *Safety Captains Manual* refresh
- [✓] Convene the ICS Leads to participate in deciding which assessment/ICS and ISNAP forms to use
- [] Attend an ACES or ACS-required training course (pursue scheduling and enrollment for the ACES course and other ACS training)
- [] Purchase and experiment with a SenseCAP T1000-E® Meshtastic starter node (Amazon link) and work with Bill and Michael to expand nodes and coverage (trial/learning work)

Outline

Radio Poll and Meeting Setup

- Anne Bradley reported on the radio poll, noting good participation and static issues from some areas.

- Molly Dumas questioned the use of specific forms for updates, leading to a discussion on the Rapid Needs Assessment Form and ICS Form.
- Anne Bradley mentioned the December 6 workshop on preparing for a power outage, which was well-attended and helpful.

Power Outage Workshop and Radio Issues

- Anne Bradley discussed the power outage workshop, highlighting the involvement of Safety Captains and residents.
- Michael Tomlinson shared his experience with the workshop, noting the importance of one-on-one discussions about radios.
- Randy Kollars talked about hands-on sessions with portable generators, which were well-received.
- Anne Bradley and Randy Kollars discussed the challenges of getting more people to attend these workshops.

Board Liaison Meetings and Safety Committee Goals

- Anne Bradley reported on meetings with new board members from Little Whale Cove, IPHCA, and Meadow Homes.
- Molly Dumas emphasized the need for more Safety Captains and informed leadership in the community.
- Anne Bradley mentioned plans to give presentations at upcoming board meetings to increase engagement.
- Bill Albright suggested encouraging board members to participate in monthly radio polls to improve their facility with radio communications.

December Power Outages and ICS Operations

- Anne Bradley recounted the December 17 and 18 power outages, noting the importance of having a plan.
- Molly Dumas and Bill Albright praised the smooth operation of the radio center during the outages.
- Anne Bradley discussed the board's approval of upgrades to the Crow's Nest for better radio communication.

- Bill Albright and Michael Tomlinson discussed the need for additional antennas and grounding for the upgrades.

ICS Forms and Communication Challenges

- Molly Dumas and Michael Tomlinson discussed the need to determine which forms (Rapid Needs Assessment Form and ICS Form) to use.
- Bill Albright mentioned the importance of having a form for Safety Captains to gather information.
- Michael Tomlinson suggested a meeting of the ICS to discuss and finalize the forms.
- Randy Kollars highlighted the importance of using FEMA-compatible forms for emergency response.

Meshtastic and Emergency Communication

- Bill Albright and Michael Tomlinson discussed the use of Meshtastic devices for emergency communication.
- Michael Tomlinson emphasized the need for stationary operational nodes to make the mesh system effective.
- Randy Kollars expressed interest in helping establish Meshtastic in Little Whale Cove and Depoe Bay.
- Bill Albright provided updates on the Lincoln County Sheriff's Auxiliary Communication Service (ACS) and their efforts to improve emergency communication.

Depoe Bay Emergency Preparedness Committee Update

- Randy Kollars reported on the Depoe Bay Emergency Preparedness Committee's efforts to establish caches for emergency supplies.
- Randy Kollars mentioned the challenges of securing locations for the caches and the progress made so far.
- Michael Tomlinson inquired about Little Whale Cove's involvement in handling the caches.
- Molly Dumas confirms that the board is discussing the possibility of hosting a cache.

***Safety Captains Manual* and Action Items**

- Bill Albright mentioned the need to update the *Safety Captains Manual*, offering to take on the task.
- Michael Tomlinson offered to help with the tables for the manual, reducing Bill Albright's workload.
- Anne Bradley suggests involving other members to assist with the manual update.
- Shirley Pease offered to help review the ICS report forms.

Meeting Conclusion and Future Plans

- Anne Bradley confirmed the next routine radio poll (07-Feb-2026 and 07-Mar-2026) and Safety Committee meeting dates (07-Mar-2026).
- Molly Dumas suggested a meeting in February to finalize the ICS forms and discuss other topics.
- Anne Bradley thanks everyone for their participation and contributions to the meeting.
- The meeting concludes with well-wishes for the New Year.

Adjourned: 1050 PST