

**RESOLUTION OF THE
LITTLE WHALE COVE HOMEOWNERS ASSOCIATION INC.
REGARDING UPGRADING THE LWC SAFETY COMMITTEE TO A STANDING COMMITTEE
FOR LWC EMERGENCIES**

RS: 26-03

SUBJECT: Adoption of Policy regarding the LWC Safety Committee as the Lead activity for dealing with safety-related events in LWC

PURPOSE: To adopt a policy to designate the LWC Safety Committee as a Standing Committee reporting to the Board

AUTHORITY: The Declaration, Bylaws, Articles of Incorporation of the Association, and Emergency Preparedness Best Practices

EFFECTIVE

DATE: March 27, 2026

RESOLUTION: The Association hereby adopts the following policy and procedures regarding Board authorization for the LWC Safety Committee to take the Lead in all safety-related events in LWC

1. Definitions:

- a) "Association" means Little Whale Cove Homeowners Association (LWCHA)
- b) "Safety-related event" is broadly defined as any event that could cause potential harm to persons or property in LWC
- c) "Board" means the Association Board of Directors
- d) "Standing Committee" is a permanent, ongoing body established to manage continuous, long-term organizational tasks that demand constant attention and are of continuing vital concern to the Association
- e) "Ad hoc Committee" refers to temporary, short-term groups formed to address specific, limited tasks or projects, and dissolved when their purpose is completed

2. Policy on LWC Safety Committee

Historically, the ad hoc LWC Safety Committee has been a group of volunteers organized around the concept of 15 distinct "Safety Areas", (ideally) each having a Safety Captain, and with some nominal two-way radio communications to handle "minor events". Over the past four years, the Safety Committee has greatly expanded its

communications capabilities and emergency preparedness information and outreach programs, with Board approval. As the possibility of safety-related events continues to increase with time, it is prudent for the Board to recognize the need for a Standing Committee on Safety to help residents learn and prepare to be self-reliant, as well as provide a more robust communications and leadership capability in times of emergencies that impact the entire LWC community.

The LWC Safety Committee (“SC”) shall be a standing committee under the direction of the Board, with the following primary areas of responsibility:

- 1) Educate the LWC community about ways they can prepare themselves for emergencies
- 2) Establish, maintain, and enhance the Community Radio Service (CRS) as the primary source of resident information during a safety-related event;
- 3) Maintain and expand the network of Safety Captains with appropriate training
- 4) Inform residents of the latest information about being self-reliant and prepared for emergencies through their webpage, outreach events, and training opportunities
- 5) Mobilize the SC’s response structure during safety-related events to coordinate internal and external support, as available

There is no maximum number of volunteers for the SC due to the many and diverse potential skill sets that may be required based on the type of event. The SC is authorized to take direct action within the scope of Board-approved directives and the LWCHA budget, including acquiring safety-related and communications equipment, training sessions, and community outreach events.

The SC shall operate under policies and procedures established by the Board and shall not enter into contracts or make expenditures beyond its approved budget without Board approval. The SC will brief a comprehensive plan for emergency response to the Board for approval when ready.

3. Self-Reliance is Vital

The members of the LWC Safety Committee are NOT “first responders” and may or may not be able to provide some form of assistance during emergencies. This policy in no way removes the individual responsibilities of each owner to 1) develop a specific plan for emergencies, 2) own and learn to use a two-way radio, and 3) be prepared to shelter-in-place for a minimum of two weeks without outside resources, including provisioning

for non-perishable food, potable water, shelter, first aid and medical supplies for each member of their household, including pets.

FURTHER, RESOLVED, that this Resolution take effect on the date of the meeting.

This **RESOLUTION** is adopted this 27th day of March, 2026 by a majority of the Board of Directors of the Association at a meeting where a quorum was present and the notice of meeting was properly executed.

Little Whale Cove Homeowners Association, INC.



Paul Banas, Chairman of the Board



Molly Dumas, Secretary